

To: All Members and Substitute Members of  
the Overview and Scrutiny - Services  
(Other Members for Information)

When calling please ask for:

Kimberly Soane,  
[Kimberly.soane@waverley.gov.uk](mailto:Kimberly.soane@waverley.gov.uk)

**Legal & Democratic Services**

E-mail: [Kimberly.soane@waverley.gov.uk](mailto:Kimberly.soane@waverley.gov.uk)

Direct line: 01483523258

Date: 9 June 2023

**Membership of the Overview and Scrutiny - Services**

Cllr Carole Cockburn (Chair)  
Cllr Philip Townsend (Vice Chair)  
Cllr Jane Austin  
Cllr Dave Busby  
Cllr Janet Crowe  
Cllr George Hesse

Cllr Jacquie Keen  
Cllr Gemma Long  
Cllr David Munro  
Cllr John Robini  
Cllr Graham White

**Substitutes**

Cllr Kevin Deanus

Cllr James Staunton

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 12 June 2023 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - SERVICES will be held as follows:

DATE: WEDNESDAY, 21 JUNE 2023

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to

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## **Waverley Corporate Strategy 2020 - 2025**

### **Vision**

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

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### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,

- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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## **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Wednesday 14 June 2023** to enable a substitute to be arranged, if applicable.

2 **MINUTES**

To approve the Minutes of the meeting of the Services Overview & Scrutiny Committee held on 14 March 2023 and published on the Council's website.

3 **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government.

4 **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions submitted by members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is **Wednesday 14 June 2023**.

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5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is **Wednesday 14 June 2023**.

6 **COMMITTEE FORWARD WORK PROGRAMME** (Pages 7 - 18)

The Services Overview & Scrutiny Committee is responsible for managing the Committee's work programme.

The current work programme (attached) includes items agreed and takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

**Recommendation**

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

7 **PRESENTATION FROM EXECUTIVE SERVICE HEADS**

To receive a short presentation from Executive Heads of Service under the O&S Services remit.

Community Services – Sam Hutchison

Environmental Services – Chris Wheeler

Regulatory Services – Richard Homewood

Commercial Services – Kelvin Mills

Regeneration and Planning Policy – Abi Lewis

Planning Development – Claire Upton-Brown

8 **CORPORATE PERFORMANCE REPORT Q4 (Pages 19 - 86)**

The Corporate Performance Report provides an analysis of the Council's performance for the fourth quarter of 2022-23. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Pages to note under the Services O&S remit are pages 59 to 86 of the agenda (pages 41-68 of the document).

9 **LOCAL PLAN PART 1 UPDATE (Pages 87 - 108)**

To receive an update from Andrew Longley on the Local Plan Part 1.

10 **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the

meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

11 ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

**Officer contacts:**  
**Louise Norie, Corporate Policy Manager**  
**Tel. 01483 523464 or email: [louise.norie@waverley.gov.uk](mailto:louise.norie@waverley.gov.uk)**  
**Kimberly Soane, [Kimberly.soane@waverley.gov.uk](mailto:Kimberly.soane@waverley.gov.uk)**  
**Tel. 01483523258 or email: [Kimberly.soane@waverley.gov.uk](mailto:Kimberly.soane@waverley.gov.uk)**